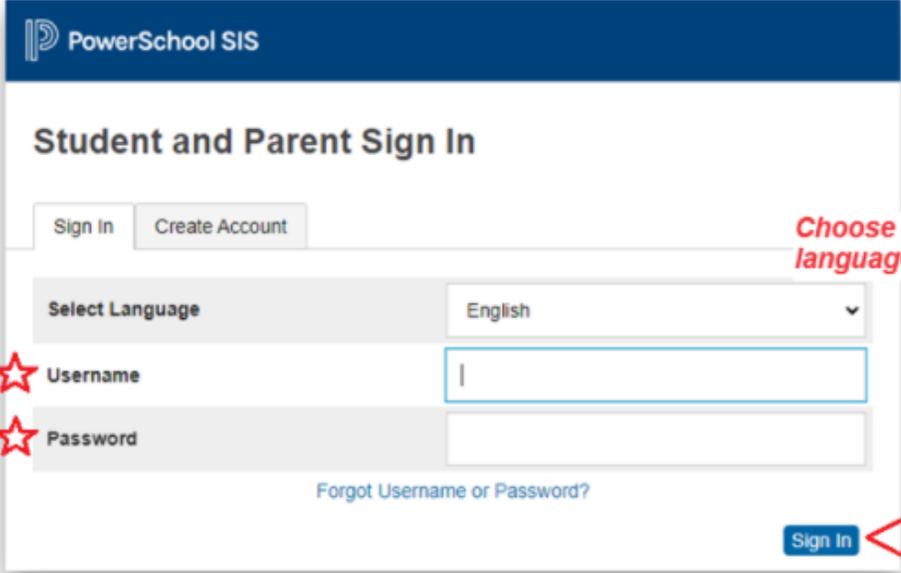


Completing a Socioeconomic Information Form in the Parent Portal

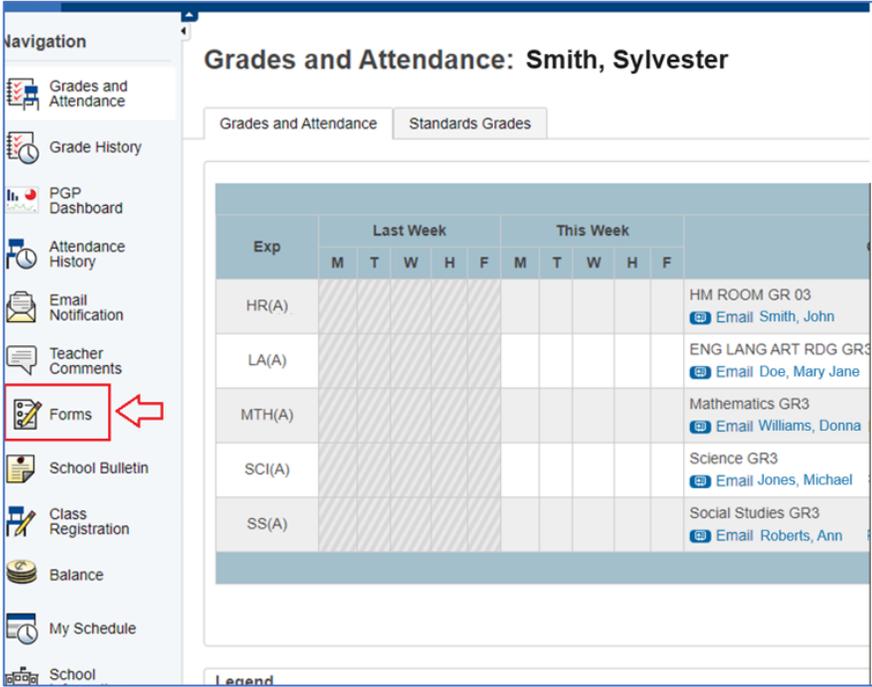
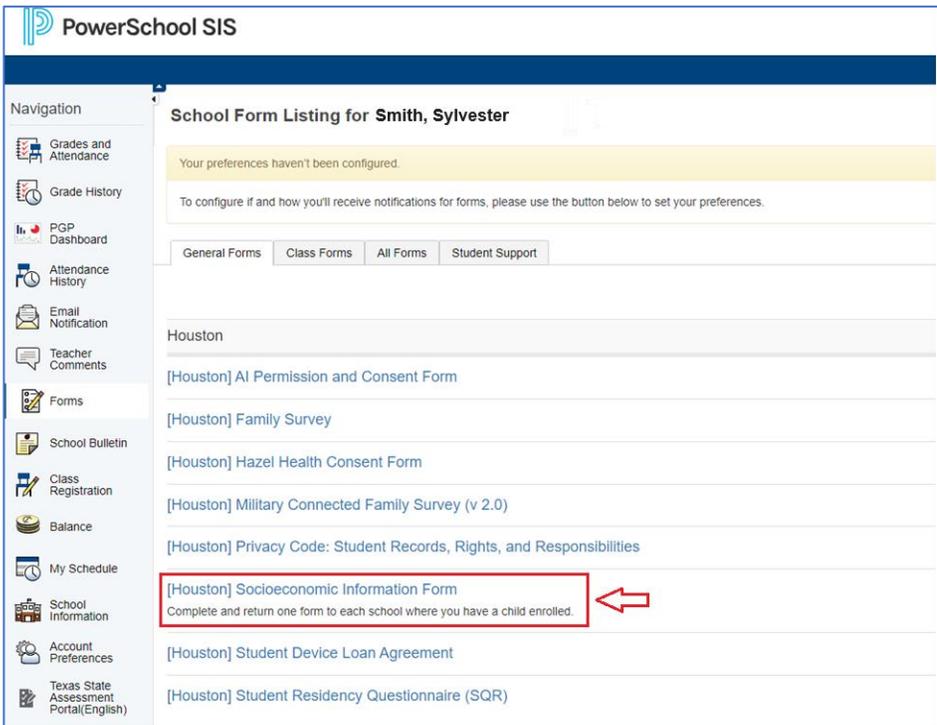
Before You Begin: You must have an access code supplied to you by the campus to create an account for the Parent Portal.

Follow the steps below to access and complete the Socioeconomic Information Form in the Parent Portal.

Row	Description
1	<p>Log in to the Parent Portal.</p>  <p><i>Choose your language.</i></p> <p><i>You may need to create an account using an access code provided by your campus.</i></p>

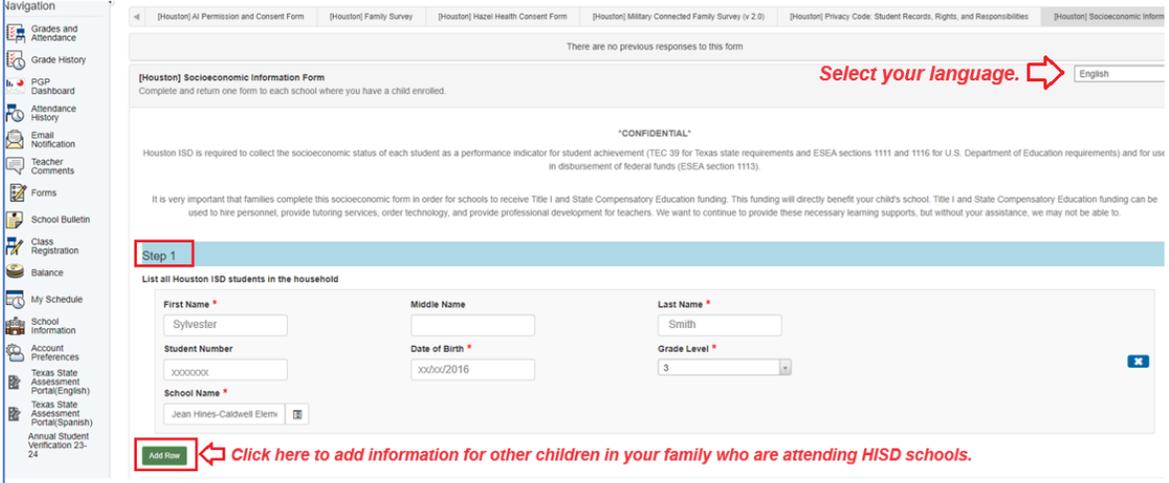
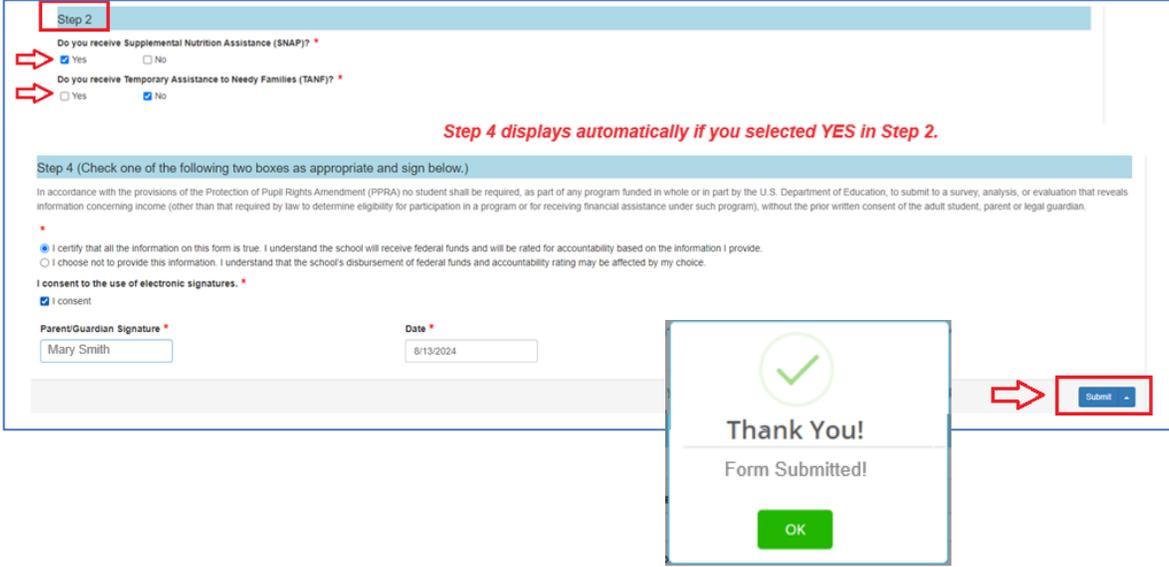
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Completing a Socioeconomic Information Form in the Parent Portal

Row	Description
2	<p>Select Forms from the left side of the screen.</p>  <p>The screenshot shows the 'Grades and Attendance: Smith, Sylvester' page. On the left, a navigation menu lists various options, with 'Forms' highlighted by a red box and a red arrow. The main content area shows a table with columns for 'Exp', 'Last Week' (M, T, W, H, F), and 'This Week' (M, T, W, H, F). Below the table, there are links to various forms like 'HM ROOM GR 03', 'ENG LANG ART RDG GR3', 'Mathematics GR3', 'Science GR3', and 'Social Studies GR3'.</p>
3	<p>Select Socioeconomic Information Form from the list displayed on the resulting screen.</p>  <p>The screenshot shows the 'PowerSchool SIS' interface. The page title is 'School Form Listing for Smith, Sylvester'. Below the title, there is a message: 'Your preferences haven't been configured. To configure if and how you'll receive notifications for forms, please use the button below to set your preferences.' There are tabs for 'General Forms', 'Class Forms', 'All Forms', and 'Student Support'. A list of forms is displayed, including 'Houston AI Permission and Consent Form', 'Houston Family Survey', 'Houston Hazel Health Consent Form', 'Houston Military Connected Family Survey (v 2.0)', 'Houston Privacy Code: Student Records, Rights, and Responsibilities', 'Houston Socioeconomic Information Form', 'Houston Student Device Loan Agreement', and 'Houston Student Residency Questionnaire (SQR)'. The 'Houston Socioeconomic Information Form' is highlighted with a red box and a red arrow.</p>

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Completing a Socioeconomic Information Form in the Parent Portal

Row	Description
4	<p>Now you are ready to complete the online Socioeconomic Information form.</p> <p>In Step 1, enter information about your student(s).</p> 
5	<p>In Step 2, indicate if you receive governmental assistance.</p> <ul style="list-style-type: none"> If you answer YES to either question, the system automatically displays the last section (Step 4) where you will certify your answers and submit. <p>STOP - YOU ARE FINISHED!</p>  <ul style="list-style-type: none"> If you answer NO to both questions, then you must complete Step 3. Go to Row 6.

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Completing a Socioeconomic Information Form in the Parent Portal

Row	Description
6	<p>If you answered NO to both questions in Step 2, you must complete Step 3.</p> <p>In Step 3, enter the number of people in your household and the total yearly household income. (This allows the system to determine your family’s socioeconomic status.)</p> <div data-bbox="302 411 1469 840" style="border: 1px solid #ccc; padding: 10px;"> <p>Step 2</p> <p>Do you receive Supplemental Nutrition Assistance (SNAP)? *</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Do you receive Temporary Assistance to Needy Families (TANF)? *</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <hr/> <p>Step 3</p> <p>How many total members are in the household (include all adults and children) *</p> <p><input type="text" value="3"/></p> <p>TOTAL YEARLY INCOME BEFORE DEDUCTIONS OF ALL HOUSEHOLD MEMBERS *</p> <p>Include wages, salary, welfare payments, child support, alimony, pensions, Social Security, worker’s compensation, unemployment and all other sources of income (before any type of deductions)</p> <p><input type="text" value="45,000"/></p> </div> <p>After completing Step 3, you can certify and submit your form.</p> <p>YOU ARE FINISHED!</p> <div data-bbox="302 966 1469 1270" style="border: 1px solid #ccc; padding: 10px;"> <p>Step 4 (Check one of the following two boxes as appropriate and sign below.)</p> <p><small>In accordance with the provisions of the Protection of Pupil Rights Amendment (PPRA) no student shall be required, as part of any program funded in whole or in part by the U.S. Department of Education, to submit to a survey, analysis, or evaluation that reveals information concerning income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program), without the prior written consent of the adult student, parent or legal guardian.</small></p> <p><input checked="" type="radio"/> I certify that all the information on this form is true. I understand the school will receive federal funds and will be rated for accountability based on the information I provide.</p> <p><input type="radio"/> I choose not to provide this information. I understand that the school’s disbursement of federal funds and accountability rating may be affected by my choice.</p> <p>I consent to the use of electronic signatures. *</p> <p><input checked="" type="checkbox"/> I consent</p> <p>Parent/Guardian Signature * Date *</p> <p><input type="text" value="Mary Smith"/> <input type="text" value="8/13/2024"/></p> <p style="text-align: right;"><input type="button" value="Submit"/></p> </div> <div data-bbox="302 1291 695 1627" style="border: 1px solid #ccc; padding: 20px; text-align: center; margin-top: 20px;">  <p>Thank You!</p> <p>Form Submitted!</p> <p><input type="button" value="OK"/></p> </div>